

CRANFIELD PARISH COUNCILLOR CO-OPTION APPLICATION FORM

Please indicate which part of Cranfield Parish Council (the council) you wish to represent?

Cranfield Ward	
Wharley End Ward	

Please complete your personal details:

Full Name:	
Home Address (including post code):	
Telephone number:	
Email address:	

Please write a short paragraph about yourself and why you want to become a Parish Councillor (no more than 300 words)

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Eligibility criteria:

You must

be at least 18 years old
be a British citizen, an eligible Commonwealth citizen or a citizen of any other member state of the European Union, and
meet at least one of the following qualifications: • You are, and will continue to be, registered as a local government elector for the local authority area in which you wish to stand • You have occupied as owner or tenant any land or other premises in the local authority area during the whole of the preceding 12 months • Your main or only place of work during the preceding 12 months has been in the local authority area • You have lived in the local authority area or within 3 miles of it during the whole of the preceding 12 months.

**An eligible Commonwealth citizen is a Commonwealth citizen who either:
does not need leave to enter or remain in the United Kingdom, or has indefinite leave to remain in the United Kingdom**

You cannot be a candidate if at the time of your nomination and on the day of co-option:

- a. You are employed by the council or hold a paid office under the council (including joint boards or committees).
- b. You are the subject of a bankruptcy restrictions order or interim order
- c. You have been sentenced to a term of imprisonment of three months or more (including a suspended sentence), without the option of a fine, during the five years before the day of co-option.
- d. You have been disqualified under the Representation of the People Act 1983 (which covers corrupt or illegal electoral practices and offences relating to donations). The disqualification for an illegal practice begins from the date the person has been reported guilty by an election court or convicted and lasts for three years.

The disqualification for a corrupt practice begins from the date a person has been reported guilty by an election court or convicted and lasts for five years.

A person may also be disqualified from election if they have been disqualified from standing for election to a local authority following a decision of the First-tier Tribunal (formerly the Adjudication Panel for England) or the Adjudication Panel for Wales.

Rules for Councillors, must:

1. Attend meetings when summoned to do so; notice to attend a council meeting is, in law, a summons, because you have a duty to attend;
2. Consider, in advance of the meeting, the agenda and any related documents which were sent to you with the summons or prior to the summons;
3. Take part in meetings and consider all the relevant facts and issues on matters which require a decision including the views of others expressed at the meeting;
4. Take part in voting and respect decisions made by the majority of those present and voting;
5. Ensure, with other councillors, that the council is properly managed;
6. Represent the whole electorate, and not just those who voted for you;
7. Abide by rules that apply to the disclosure of some business or financial matters (disclosable pecuniary interests);
8. Adopt the seven Nolan Principles, which apply to the conduct of people in public life:
 - a. **Selflessness**: you should act in the public interest.
 - b. **Integrity**: you should not put yourself under any obligations to others, allow them improperly to influence you or seek benefit for yourself, family, friends or close associates.
 - c. **Objectivity**: you should act impartially, fairly and on merit.
 - d. **Accountability**: you should be prepared to submit to public scrutiny necessary to ensure accountability.
 - e. **Openness**: you should be open and transparent in your actions and decisions unless there are clear and lawful reasons for non-disclosure.
 - f. **Honesty**: you should always be truthful.
 - g. **Leadership**: as a councillor, you should promote, support and exhibit high standards of conduct and be willing to challenge poor behaviour.

I confirm that I am eligible and the information submitted, to the best of my knowledge, is true and correct.

Name:		Date:	
Signature:			

Please return the completed form to the Clerk via email cranfieldpc@btconnect.com